



GLENN HEGAR TEXAS COMPTROLLER OF PUBLIC ACCOUNTS

TO: State Agency Procurement Directors; State Agency Purchasing Staff; and
State Agency HUB Coordinators

FROM: Bobby Pounds, Director, Statewide Procurement Division

DATE: September 30, 2020

RE: HMSDC Business Expo and Spot Bid Fair

State agency purchasers are granted an exemption from purchasing items from Statewide Procurement Division (SPD) contracts for one-time purchases made at the virtual Houston Minority Supplier Development Council Business Expo (HMSDC) and Spot Bid Fair that occurs November 18-19, 2020. Information about the virtual platform for the event will be provided at a later date. The exemption is based on a best-value determination, which includes delivery time.

These purchases should be one-time purchases and should not exceed a state agency's delegated purchasing limits for commodities (\$50,000) or services (\$100,000). This exemption does not and cannot waive any state law requirements on purchases. The exemption is valid only during the HMSDC Spot Bid Fair and any reasonable time needed afterward to complete contract awards initiated at the Spot Bid Fair.

State agency purchasing staff must retain a copy of this memo in their procurement files.